REGULATIONS/DIRECTIVE FOR BANNING RAGGING & ANTI-RAGGING MEASURES AT RKGIT

1. Aim
To root out ragging in all its forms from the Institute/College by instituting stringent anti-ragging measures and provisions for strict punishments to defaulters.

2. Terms of Reference
(a) Supreme Court Orders
(b) UP Govt order dated 26 March 2009
(c) UGC Regulations and Guidelines
(d) AICTE Circular No.F.S./No-37-3/Legal/Approval/2009 dt.01.07.2009
(e) GBTU Letter No. GBTU/कृति /2012/3058 dt.19.06.2012

3. What constitutes Ragging
(a) Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student;

(b) Indulging in rowdy or indisciplined activities which cause or is likely to cause annoyance, hardship or psychological or physical harm or to raise fear or apprehension thereof in a fresher or a junior student;

(c) Asking any student to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student;

(d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;

(e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;

(f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;

(g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;

(h) Any act or abuse by spoken words, emails/post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
(i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

4. Prohibition of Ragging

(a) Ragging within the College Campus including its Departments and Hostels is strictly prohibited.

(b) Ragging in any form is prohibited also in the private lodges/buildings or any place where the college students are staying.

(c) No person including students / staff / faculty shall participate or abet or propagate ragging in any form whatsoever.

5. Punishments

Ragging is a cognizable offence under the law and the punishments to be meted out have to be exemplary and justifiably harsh to act as a deterrent. It may include:-

(a) Cancellation of admission, suspension, rustication or expulsion from the College/ Hostel.

(b) FIR with the police and arrest.

(c) More severe punishment where justified, such as, fine / imprisonment etc.

(d) Collective punishment may be imposed where involved persons are not identified.

6. Measures for Curbing Ragging

(A) Before Admissions

(i) The Advertisement for Admissions will clearly mention:-

"Ragging is totally banned in the College and anyone found guilty of ragging and/ or abetting ragging will be appropriately punished."

(ii) Admission Prospectus & Admission letters will also have full text of Anti-Ragging Regulations.

(iii) Application Form and especially the Registration Form at the time of Registration for a semester will require two Affidavits on Rs.10.00 stamp paper each, duly notarized, one signed by the student and the other signed by the parent. Draft of the Affidavits required are given at:-

• Annexure I – For each student
• Annexure II – For each parent (s)
• Annexure III – For Hostellers only

\[Signature\]
(iv) A student will not be admitted/registered until the Affidavits mentioned in para 6 (A) are submitted.

(v) Students who are allotted Hostel Accommodation are required to submit two copies of details of parents and local guardian along with their photographs on the form as at Annexure III. Students will not be registered and assigned hostel seat until the above document is submitted at the time of registration for the Hostel.

(vi) Create awareness through wide spread publicity – posters, leaflets etc. among the students, parents and guardians before start of the academic session. The posters and banners etc will be displayed at least 10 days before the start of this semester in all prominent places including Hostels, Cafeterias and common activity areas and entry points.

(B) After Admission

(a). Special advice to Freshers

(a) Freshers should not hesitate or feel shy of reporting any incident of ragging either as a victim or as a witness.

(b) Freshers should move in groups (particularly the hostel freshers). They should be advised that they may resist individually or collectively any attempt by seniors towards bullying or ragging and also immediately report to any of the authority whose contact numbers are made available to them.

(c) The important contact numbers should be entered and saved in their respective mobile phones.

(b). Anti-Ragging Complaint Boxes

Anti-Ragging Complaint Boxes have been placed in selected areas in the Institution and in the Hostels for students who may drop in their complaints on any incident of ragging which has not otherwise been reported for necessary action by the Anti-Ragging Committee/Squads.

(c). Important Emergency Contact Nos.

(i) Anti-Ragging Control Room
    Raj Kumar Goel Institute of Technology
    5th KM Stone, Opp. Jain Tube Co Ltd.
    Delhi-Meerut Road, Ghaziabad-201003
    Ph.No-0120-2788273, 2788409

(ii) Dr. Laxman Prasad, 9810793080
    Director

Mr. H. G. Garg, 9582945606
    Dean-Academic & Chief Proctor

Prof. J. G. Yadav, 9592945630
    Dean Student Welfare
(d) Anti-Ragging Apex Monitoring Body

The Apex Monitoring Body consisting of following persons will be formed for monitoring the activities of Anti-Ragging Squads, Control Room, Anti Ragging Committee and to decide appropriate punishment/penalty in each case referred to it:

1. Dr. Laxman Prasad, Director 9810793080
2. Mr. H. G. Garg, Dean (Academic) & Chief Proctor 9582945606
3. Prof. K. K. Tripathi, HOD, ECE 9811824828
4. Prof. Arvind Singh, Principal, MBA 9130089910
5. Prof. J. G. Yadav, Dean Student Welfare 9582845630

All matters relating to ragging will be reported to the Apex Monitoring Body.

(e) Anti-Ragging Committee

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name</th>
<th>Designation</th>
<th>Contact No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Dr. Laxman Prasad</td>
<td>Director, Chairman</td>
<td>9810793080</td>
</tr>
<tr>
<td>2</td>
<td>Mr. H. G. Garg</td>
<td>Dean (Academic) &amp; Chief Proctor</td>
<td>9582945606</td>
</tr>
<tr>
<td>3</td>
<td>Mr. Parminder Singh</td>
<td>City Magistrate-Ghaziabad- Member</td>
<td>0120-2827365</td>
</tr>
<tr>
<td>4</td>
<td>Mr. Praveen Ranjan</td>
<td>C.O. Sihani Gate- Member</td>
<td>0120-2791769</td>
</tr>
<tr>
<td>5</td>
<td>Mr. Salamat Hussain</td>
<td>(Media) Member</td>
<td>9810263347</td>
</tr>
<tr>
<td>6</td>
<td>Mr. Nitesh Tomar</td>
<td>(NGO) Member</td>
<td>9310103135</td>
</tr>
<tr>
<td>7</td>
<td>Dr. U. V. S. Sara</td>
<td>Principal, Pharmacy, Member</td>
<td>9582945609</td>
</tr>
<tr>
<td>8</td>
<td>Dr. Kavita Saxena</td>
<td>Head, MCA, Member</td>
<td>9582945629</td>
</tr>
<tr>
<td>9</td>
<td>Mr. J. G. Yadav</td>
<td>Dean (Student welfare) Member</td>
<td>9582945630</td>
</tr>
<tr>
<td>10</td>
<td>Dr. Avinash Gaur</td>
<td>Dean 2nd Shift, Member</td>
<td>9582945627</td>
</tr>
<tr>
<td>11</td>
<td>Mr. Vipul Goel</td>
<td>(Accounts officer), Member</td>
<td>9871110001</td>
</tr>
<tr>
<td>12</td>
<td>Mr. Ashish Tripathi</td>
<td>Warden, Member</td>
<td>9582945632</td>
</tr>
<tr>
<td>13</td>
<td>Mrs. Suman Bajpai</td>
<td>Warden, Member</td>
<td>9592945619</td>
</tr>
<tr>
<td>14</td>
<td>Mr. Praveen Singhal</td>
<td>Parent-Member</td>
<td>9810265676</td>
</tr>
<tr>
<td>15</td>
<td>Mr. Sanjay Aggarwal</td>
<td>Parent-Member</td>
<td>9411055790</td>
</tr>
<tr>
<td>16</td>
<td>Mr. Sunil Kumar Yadav (CS)</td>
<td>Student-IV year, Member</td>
<td>7668847975</td>
</tr>
<tr>
<td>17</td>
<td>Mr. Vishal Singh (ECE)</td>
<td>Student-IV year, Member</td>
<td>888285104</td>
</tr>
<tr>
<td>18</td>
<td>Mr. Anuj Gupta (CS)</td>
<td>Student-III year, Member</td>
<td>9450659030</td>
</tr>
<tr>
<td>19</td>
<td>Mr. Ravish Tirhan (ME)</td>
<td>Student-III year, Member</td>
<td>999359199</td>
</tr>
<tr>
<td>20</td>
<td>Mr. Ashish Pandey (EEE)</td>
<td>Student-II year, Member</td>
<td>8808118494</td>
</tr>
<tr>
<td>21</td>
<td>Mr. Nishant Goel (CS)</td>
<td>Student-II year, Member</td>
<td>945796596</td>
</tr>
<tr>
<td>22</td>
<td>Ms. Megha Sharma</td>
<td>Student-MCA, Member</td>
<td>7503923104</td>
</tr>
<tr>
<td>23</td>
<td>Ms. Pallavi Singh</td>
<td>Student-MBA, Member</td>
<td>8527911353</td>
</tr>
</tbody>
</table>
(i) This Committee will be fully responsible to ensure that no incident of ragging as
given in these regulations takes place and will also monitor and ensure that the
instructions of these regulations are followed fully at all times.

(ii) The Committee will also maintain vigil at all times and ensure that the Anti-
Ragging Squads carry out their functions properly.

(f) Anti-Ragging Squad

On the report of Anti-ragging Squad(s) or any other person who witnesses the
incident of ragging or on the complaint of any fresher student, immediate action will
be taken by the Anti - Ragging Committee. The Committee will recommend the case to
the Apex Monitoring Body which in turn will decide appropriate punishment from the list
of punishments in the Regulations. The Constitution of the Anti-Ragging Squad will be
as under:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Name</th>
<th>Designation</th>
<th>Status</th>
<th>E- Mail</th>
<th>Mobile No</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Dr. Saurabh Goel</td>
<td>HOD, CSE</td>
<td>Convener</td>
<td><a href="mailto:cse@rgit.edu.in">cse@rgit.edu.in</a></td>
<td>9582935623</td>
</tr>
<tr>
<td>2</td>
<td>Mr. Shashank Dublish</td>
<td>MBA</td>
<td>Member</td>
<td><a href="mailto:shashankdublish@gmail.com">shashankdublish@gmail.com</a></td>
<td>9999699913</td>
</tr>
<tr>
<td>3</td>
<td>Dr. Vibhuti</td>
<td>Professor, MBA</td>
<td>Member</td>
<td><a href="mailto:drvibhuti@gmail.com">drvibhuti@gmail.com</a></td>
<td>9868585383</td>
</tr>
<tr>
<td>4</td>
<td>Mr. Puneet Srivastava</td>
<td>Associate, Professor, ECE</td>
<td>Member</td>
<td><a href="mailto:puneetcs@yahoo.com">puneetcs@yahoo.com</a></td>
<td>9891886368</td>
</tr>
<tr>
<td>5</td>
<td>Mr. Anuj Kumar</td>
<td>Asst. Professor, AEI</td>
<td>Member</td>
<td><a href="mailto:anuj.knit@gmail.com">anuj.knit@gmail.com</a></td>
<td>9891156384</td>
</tr>
<tr>
<td>6</td>
<td>Mr. Abhinav Agarwal</td>
<td>Associate Professor, Pharmacy</td>
<td>Member</td>
<td><a href="mailto:abhinavkagrawal@gmail.com">abhinavkagrawal@gmail.com</a></td>
<td>9410683982</td>
</tr>
<tr>
<td>7</td>
<td>Dr. Navneet Kumar</td>
<td>Teaching, Asso., 2nd Shift</td>
<td>Member</td>
<td><a href="mailto:navneet701080@gmail.com">navneet701080@gmail.com</a></td>
<td>9456499964</td>
</tr>
<tr>
<td>8</td>
<td>Mr. Akhilesh Kumar</td>
<td>Caretaker, Hostel</td>
<td>Member</td>
<td><a href="mailto:akhileshch@gmail.com">akhileshch@gmail.com</a></td>
<td>9412613389</td>
</tr>
<tr>
<td>9</td>
<td>Mrs. Shabana Siddiqui</td>
<td>Caretaker, Hostel</td>
<td>Member</td>
<td><a href="mailto:shabanasid@gmail.com">shabanasid@gmail.com</a></td>
<td>9582945624</td>
</tr>
</tbody>
</table>

In addition to above, Anti Ragging Squads will also be formed at the
Institutional/Departments level and for hostels separately.

(g) Anti-Ragging Patrols/Control Room Personnel will be detailed in due course by
separate order for Patrolling/manning the Control Room in the Campus and the Hostel
areas during day & night both.

7. Instructions specific to Hostels
(a) The hostel for the fresher students will be in separate hostel blocks. The fresher hostel blocks will be barricaded by boundary walls / barbed wire fences and entry into the freshers’ hostel will be manned by security staff round the clock.

(b) No one, particularly the senior students, will be permitted to enter the fresher’s hostel at any time. Similarly, fresher students are not permitted to visit hostels of senior students. The responsibility for ensuring the above instructions will be of the security guards on duty at the entry points to the freshers’ hostels. Responsible security guards will be detailed by the Security Head.

(c) All fresher students will report back in their respective hostel rooms latest by 09:00 PM.

(d) All senior hostel students will be in their respective hostels latest by 10:00 PM.

(e) Proper attendance of hostel students both freshers & seniors will be taken at 09:00 PM and 10:00 PM respectively, daily by the respective wardens and the attendance report will be submitted to the Anti-Ragging Control Room and the Chief Warden, Hostel Administration.

(f) All hostel students will abide by the Hostel Rules in addition to the Anti-Ragging Regulations.

(g) All Day Scholars are required to leave the Campus latest by 08:00 PM. Entry / presence of Day Scholars in the Campus will not be permitted beyond 08:00 PM unless specifically allowed under the authority of the respective Head of Institution. Strict disciplinary action will be taken if a day scholar is seen in the Campus after 08:00 PM without proper authority. The timings for reporting back into the hostel and entry / presence in the Campus of day scholars may be reviewed after 30 September 2012.

8. Proctorial Board

The Proctorial Board will consist of faculty members from various Institutions to ensure proper conduct and discipline in the campus. The members to the Proctorial Board are as under:

<table>
<thead>
<tr>
<th>S.No</th>
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<td>1.</td>
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<td><a href="mailto:dean@rgil.edu">dean@rgil.edu</a></td>
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<td>2.</td>
<td>Dr. Kavita Saxena</td>
<td>Principal-MCA</td>
<td>Member</td>
<td><a href="mailto:ksaxena72@yahoo.com">ksaxena72@yahoo.com</a></td>
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<td>9868565383</td>
</tr>
<tr>
<td>4.</td>
<td>Mr. Trinath Mahala</td>
<td>HOD, ME</td>
<td>Member</td>
<td><a href="mailto:thinathamahala@yahoo.com">thinathamahala@yahoo.com</a></td>
<td>981257353</td>
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<td>5.</td>
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<td>Member</td>
<td><a href="mailto:puneetcs@yahoo.com">puneetcs@yahoo.com</a></td>
<td>9891863388</td>
</tr>
<tr>
<td>6.</td>
<td>Mr. Varun Singhal</td>
<td>Assoc.Professor</td>
<td>Member</td>
<td><a href="mailto:varunrk@gmail.com">varunrk@gmail.com</a></td>
<td>9871207450</td>
</tr>
<tr>
<td>7.</td>
<td>Mr. Shashank Dubish</td>
<td>MBA</td>
<td>Member</td>
<td><a href="mailto:shashankdubish@gmail.com">shashankdubish@gmail.com</a></td>
<td>9999699913</td>
</tr>
</tbody>
</table>
9. Action Procedure

(a) Any incident of ragging noticed by Anti Ragging Squad(s) or a Patrol Party or by any Faculty member, Staff or Student will be promptly reported to Anti Ragging Control Room.

(b) The Anti Ragging Control Room will in-turn report the matter to the Apex Monitoring Body as well as the Anti Ragging Committee, immediately.

(c) Depending upon the gravity of the matter, the Apex Monitoring Body may take immediate action which may include:

1. Sending reinforcement or any medical help, if required.
2. Suspension from attending classes.
3. Debarring from appearing in any test/examination or other evaluation process.
4. Withholding results.
5. Withholding/withdrawing scholarship/fellowship and other benefits.
6. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
7. Suspension/expulsion from the hostel/College.
8. Cancellation of Admission.
9. Rustication from the institution for period ranging from 1 to 4 semesters.
10. Expulsion from the institution and consequent debarring from admission to any other institution.
11. Forward the gist or report of incident to the anti ragging committee.

The Anti Ragging Committee will examine the matter & recommend appropriate penalty/punishment against the delinquent student(s) for decision of the Apex Monitoring Body. The decision of the Apex Monitoring Body in all matters of ragging will be final (Wherever required the Apex Monitoring Body may decide to report the matter to Civil Police or the Distt. Administration or lodge an FIR etc).

In appropriate cases where it is not expedient to wait for the report/recommendation of the Anti Ragging Committee, the Apex Monitoring Body may award any penalty/punishment to the delinquent student(s).

[Signatures]

H.G.Garg
(Dean Academic & Chief Prlector)

Dr. Laxman Prasad
(Director)