



Ref. No. RKGIT/IQAC/25-26/008

September 11, 2025

Minutes of Meeting of the 22nd IQAC (Internal Quality Assurance Cell)

Date: 30.08.2025

Time: 11:30 AM

Venue: Conference Room A block

Chairperson: Dr. B. C. Sharma, Director

Coordinator: Dr. Ramendra Singh, Dean Accreditation

Members who attended the meeting:

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| 1. Dr. B. C. Sharma, Director-RKGIT | : Chairman – IQAC |
| 2. Mr. Akshat Goel, Vice Chairman-RKG Group | : Member |
| 3. Dr. Laxman Prasad, Group Advisor-RKG Group | : Member |
| 4. Dr. D. K. Chauhan, Executive Director-RKG Group | : Member |
| 5. Dr. R. K. Yadav, Dean Academics-RKGIT | : Member |
| 6. Mr. HG Garg, DSW-RKGIT | : Member |
| 7. Dr. Monika Sachdeva, Principal Pharmacy-RKGIT | : Member |
| 8. Prof. (Dr.) Zaheeruddin, Retd Professor, Jamia Milia University | : Member |
| 9. Mr. Saurabh Agarwal, (Head, S&G, Govt Business) TCS | : Member |
| 10. Mr. Ritesh Pahuja, Associate Director(CRC) RKG Group | : Member |
| 11. Dr. Amit Singhal, HOD-CSE | : Member |
| 12. Dr. Vinish Kumar HOD CSE-AIML | : Member |
| 13. Dr. Preeti Sharma, HOD CSE-DS & Chairman Library | : Member |
| 14. Dr. Manjusha Goel, Associate Professor, MBA | : Member |
| 15. Mr. Shyam Narayan, Alumni ECE-2017 | : Member |
| 16. Dr. Sanjay Singh Associate Professor-ASH | : Member |
| 17. Dr. Ramendra Singh, Dean Accreditation | : Coordinator – IQAC |

Special Invitee:

Mr. Baldev Singh, Registrar

The quarterly meeting of the reformulated Internal Quality Assurance Cell of the institute was held in pursuance of its Action Plan for performance evaluation, assessment, accreditation, and quality up-gradation of the institution.

With a warm welcome of the invitees, the dean accreditation & coordinator IQAC Dr. Ramendra Singh presented the Quality Initiatives and Agenda of the IQAC meeting. He said that since quality enhancement is a continuous process, the IQAC is an important part of the institution's system and work towards realization of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions. The IQAC ensures creation of an environment that fosters a pleasant experience and holistic development of all stakeholders that interact with the institution.



Agenda points for the ongoing IQAC Meeting:

Details of the discussion and responsibility of execution on each agenda item are given below in tabular format.

S. No.	Agenda/Discussion topic for the ongoing IQAC Meeting	Discussion	Responsibility
1	The upcoming five-year strategic plan for all departments	Dr. Ramendra Singh gave the committee an update on the progress made in creating the institute's strategic plan. It was decided that each department will prepare its strategic plan for the next five years and submit it to the committee formed for this purpose at the 20th IQAC meeting within six weeks, i.e., by October 15, 2025. The Committee will gather input from the strategic plans of various departments and engage with all stakeholders. The committee shall submit the draft of the institute's strategic plan to management by November 15th.	Dr. D.K. Chauhan Executive Director RKG Group Dr. B.C. Sharma Director RKGIT Dr. Ramendra Singh Dean Accreditation & HODs of all the departments
2	Addition of Unit test as an assessment tool in the attainment process	Dr. Ramendra Singh briefed the committee on the new format of the NBA SAR and the various assessment tools used by the institute to calculate the achievement of course outcomes. It was concluded that the addition of the unit test will create duplicity as the sessional test is already in use for the calculation of attainment of course outcomes. So this proposal was not approved by the IQAC.	IQAC
3	Approval of the vision and mission of the CSE-AIML department	Dr. Ramendra Singh presented the newly drafted vision and mission statement of the CSE-AIML department. The statement was further mailed to the IQAC members for review. After incorporating the suggestion received from the members following Vision and Mission statement has been finalized by the IQAC:	Dr. D.K. Chauhan to include this in the agenda of next BOG meeting



		Vision <i>To emerge as an advanced educational centre to produce value-based, industry-oriented, and research-driven professionals in the field of Artificial Intelligence and Machine Learning.</i> Mission M1: <i>To train students in the latest technological domains of artificial intelligence and machine learning, using state-of-the-art infrastructure and well-qualified faculty.</i> M2: <i>To inculcate ethical values, soft skills, leadership skills, and entrepreneurial skills in students to serve the needs of industry and society.</i> M3: <i>To foster relations and collaborations with industries in the field of artificial intelligence and machine learning, to provide sustainable solutions.</i>	
4	Approval of the vision and mission of the Management department	<i>Dr. Ramendra Singh presented the newly drafted vision and mission statement of the Management department. The statement was further mailed to the IQAC members for review. After incorporating the suggestion received from the members, following Vision and Mission statement has been finalized by the IQAC:</i> Vision <i>To emerge as an advanced educational center to produce competent management professionals who serve as human resource for industry and institutions at national and international level.</i> Mission M1: <i>To empower students in the management field through contemporary teaching methodology and develop ethically sound corporate leaders by providing value based education.</i>	Dr. D.K. Chauhan to include this in the agenda of the next BOG meeting



RAJ KUMAR GOEL INSTITUTE OF TECHNOLOGY

Approved by AICTE (Ministry of Education) & PCI (Ministry of Health & FW) GOI, Affiliated to Dr. APJ Abdul Kalam Technical University, Lucknow

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		M2: To train future managers and practitioners with the latest business knowledge and skills to meet the emerging needs of corporate world and society. M 3: To bridge the gap between academics and industry by active involvement of the business world.	
5	Approval of the vision and mission of the CSE-DS department	Dr. Ramendra Singh presented the newly drafted vision and mission statement of the CSE-DS department. The statement was further mailed to the IQAC members for review. After incorporating the suggestions received from the members, the following Vision and Mission statement has been finalized by the IQAC: Vision To be a global leader in data science education and research, driving innovation and ethical practices to solve technological challenges at the national and international levels through data-driven insights. Mission M1: To deliver comprehensive education in data science, equipping students with cutting-edge analytical and computational skills to excel in the data-driven world. M2: To advance the frontiers of data science through innovative research, fostering interdisciplinary collaboration to address technological challenges. M3: To promote ethical practices and empower students to create sustainable and impactful solutions that benefit society.	Dr. D.K. Chauhan to include this in the agenda of the next BOG meeting
6	Approval of PEOs of the CSE department	Dr. Ramendra Singh presented the newly drafted Program Educational Objectives of the Computer Science & Engineering department. The statement was further mailed to the IQAC	Dr. D.K. Chauhan to include this in the agenda of the next BOG meeting



		<i>members for review. After incorporating the suggestions received from the members, the following Program Educational Objectives have been finalised by the IQAC:</i> PEO 1: Knowledge and Technical Proficiency: <i>Graduates will demonstrate a strong foundation in computer science and engineering principles, utilizing cutting-edge knowledge and technical skills to solve complex problems in innovative ways.</i> PEO 2: Professional Collaboration: <i>Graduates will engage in effective collaboration with industry professionals, academic institutions, and society, promoting knowledge exchange and contributing to impactful research and technological advancements.</i> PEO 3: Entrepreneurial Mindset and Leadership: <i>Graduates will exhibit an entrepreneurial mindset and leadership qualities, enabling them to drive innovation and navigate real-world challenges effectively while contributing positively to society.</i> PEO 4: Ethical and Social Responsibility: <i>Graduates will uphold ethical standards and demonstrate social responsibility in their professional practices, ensuring their contributions benefit society and promote sustainable development.</i>	
7.	Committee to revise the course file and mentor file content	As per the discussion held, the following committee is constituted to revise the content of the course file and mentor file. 1. Dr. R.K. Yadav, Dean Academics 2. Dr. Ramendra Singh, Dean Accreditation 3. Dr. Amit Singhal, HOD CSE 4. Dr. Preeti Sharma (HoD, CSE-DS) 5. Mr. Abhinav Agrawal, Asso. Prof Pharmacy	IQAC



		6. Dr. Neena Sharma, Asso Prof ASH. The Committee is requested to complete the task by the 30 th of September.	
8	Threshold level for indirect attainment of COs	Dr. Ramendra Singh briefed the committee about the discrepancies in target level of the threshold in the calculation of indirect attainment of the course outcome. To maintain uniformity among departments, it was decided that the target level will now be fixed at 80% for all departments.	IQAC & respective Department
9	Preparation of CSE for NBA accreditation	Dr. Ramendra Singh briefed the committee about the progress in NBA accreditation of the CSE department. He informed the committee that the SAR with 5 set of visit dates has been submitted to NBA and now the institute is waiting for the communication from the NBA.	CSE department

The meeting concluded with a vote of thanks proposed by Dr. Ramendra Singh, Coordinator – IQAC.

Minutes of Meeting Prepared by: Dr. Ramendra Singh


(Dr. Ramendra Singh)
Coordinator – IQAC


Dr. B. C. Sharma
Chairperson- IQAC

Copy to :

1. All IQAC Members
2. All HODs & Concerned Person (to take necessary action accordingly)
3. Office File